

VILLAGE OF FLANAGAN

Minutes of March 20, 2018

Board Member Dave Iverson (in the absence of Mayor Jason Montello) called the meeting to order at 7:00 PM with everyone reciting the Pledge of Allegiance.

Roll call was answered by Kim Wargo, Dave Iverson, Jeff Wallace, Brian Boldt and Bev. Friese. Absent: Jason Montello and Allen Hulse.

On a motion by Kim Wargo, seconded by Brian Boldt, the minutes of February 20, 2018, were approved as read.

On a motion by Kim Wargo, seconded by Jeff Wallace the Treasurer's Report was approved.

January 2018 Sales Tax	\$4020.01		
February 2018 Motor Fuel Tax	\$ 2175.52	5 Yes / 0 No	(2 Absent)

On a motion by Brian Boldt, seconded by Kim Wargo. The bills were approved to be paid.  
5 Yes/ 0 No (2 Absent)

Police Report - 23 incidents, several tickets issued.

Employees Report

Our new village employee, Josh Ulrich, was introduced to the board and those in attendance

Ben Spencer reported that with the arrival of spring, equipment is being brought out and checked, the generator will be pulled out on Thursday (3-22) and worked on. The Community Sale Day related bills (Thrush for the porta potties and Republic for the dumpster) have not yet arrived. No major issues this past month.

Brian Boldt added to the employees report that the tiling behind him was completed. They had to go deeper and found more broken tile than expected.

Committee Reports

Kim reported on the Community Relations Committee and stated that they have 10-14 interested and/or working on this committee. They will be meeting in April.

Bev. Reported that the Personnel Committee has completed Draft #1 of the Personnel Handbook. After making some revisions they will then go over it again before presenting the final draft to the board for approval.

President's Comments - Absent (Working as an Election Judge)

### Persons Present

Mary Schneider, Master Gardner, reported on the planters and areas they planted last year and wanted to know if the village would like them to do it again. She also asked if the village wanted to add several more planters or keep the same amount. After brief discussion it was decided that the village would add two more planters. The village employees were asked if they could build six wooden cedar containers that would hold some type of liner. Josh and Ben will work on this. Brian Boldt made a motion that (up to and not exceeding) \$300.00 be given to Master Gardner's for the purchase of flowers/plants again this year. Motion seconded by Kim Wargo.

### Open Business

Agreement for code enforcement service contract- The board went over the contract between the Village of Dana and Village of Flanagan in regard to code enforcement. Several points need further clarification or changing:

Paragraph 1 – Amount should be \$35.00 per hour fee, \$56.00 per month communication charges

Paragraph 2 – Roll over of hours per month not used

Paragraph 3 – Board would like to know cost of citation booklets, etc.

Paragraph 5 – Check if Village of Flanagan has umbrella insurance coverage

Paragraph 6 – Date of agreement changed to May 1<sup>st</sup>, 2018

When all is clarified and/or changed, the Board would like our attorney to check it over. Motion to table this till it is done was made by Brian Boldt, seconded by Kim Wargo.

### New Business

Vendor, solicitor, or Temporary merchant application forms – After discussion, the Board felt that it is up to the public to ask questions and make sure whomever they deal with is reputable. No other action.

Village of Flanagan New Business Utility Bill Rebate Request – Board members looked over the form. This form is offered to new businesses within the Village of Flanagan for utility bill rebate of \$500.00. At present we have two new business (Delhei's Place and Java and Juice) eligible for this rebate.

A request was made by Bev. Friese, seconded by Brain Boldt, the regular meeting was adjourned and the Board will go into Executive Session.

Bev. Friese, Acting Secretary