



Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_ E-Mail \_\_\_\_\_

Date of Business Began \_\_\_\_\_ State Registered In \_\_\_\_\_

Relationship to Business (Owner, Manager, Employee) \_\_\_\_\_

If employee, years with this company \_\_\_\_\_

If employee, owners name and phone number: \_\_\_\_\_

---

Copies of the following Valid licenses/certificates: (Copies to be kept by Village of Flanagan)

Employee Identification Number (EIN) \_\_\_\_\_

Vehicle License (Trailer) \_\_\_\_\_ (Truck) \_\_\_\_\_

Current Livingston County Health Department Approval/Certificate(s)

Certified Food Manager Card

Seller's Permit (if applicable)

Food Handlers Permit

Fire Safety Certificate

Proof of Food Establishment Kitchen Location \_\_\_\_\_ and Copy of current lease

Proof of Liability Insurance - Company and Policy # \_\_\_\_\_

**Section 3 Product – Service Description**

Provide a thorough description of this business and how it would operate while in the Village of Flanagan

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Section 4. Description of all vehicle(s) to be used in connection with this business**

Make \_\_\_\_\_ Year \_\_\_\_\_ Model \_\_\_\_\_

Type \_\_\_\_\_ Color \_\_\_\_\_ License Plate # \_\_\_\_\_

Make \_\_\_\_\_ Year \_\_\_\_\_ Model \_\_\_\_\_

Type \_\_\_\_\_ Color \_\_\_\_\_ License Plate # \_\_\_\_\_

Make \_\_\_\_\_ Year \_\_\_\_\_ Model \_\_\_\_\_

Type \_\_\_\_\_ Color \_\_\_\_\_ License Plate # \_\_\_\_\_

Make \_\_\_\_\_ Year \_\_\_\_\_ Model \_\_\_\_\_  
Type \_\_\_\_\_ Color \_\_\_\_\_ License Plate # \_\_\_\_\_

Make \_\_\_\_\_ Year \_\_\_\_\_ Model \_\_\_\_\_  
Type \_\_\_\_\_ Color \_\_\_\_\_ License Plate # \_\_\_\_\_

**Section 5. Names and addresses of all workers/employees (No more than five (5) (List vehicles above)**

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_
- d. \_\_\_\_\_
- e. \_\_\_\_\_

Have any people working in this food truck/trailer ever been convicted of a felony under state's law or the laws of the United States?

Yes \_\_\_\_\_ No \_\_\_\_\_ Please explain \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Are any registered sex offenders? Yes \_\_\_\_\_ No \_\_\_\_\_

**Section 6. Permit Length – January 1 – December 31 of current year**

Starting date of permit \_\_\_\_\_ Ending date of permit December 31, \_\_\_\_\_

**Section 7. Village Regulations (as per Village of Flanagan Ordinance # \_\_\_\_\_ )**

- 1) A \$100.00 administrative, application/processing fee is due at the time of the application. This fee takes care of all costs involved in the business/employee background check. There is also a \$25.00 per time location fee. The fees are non-refundable.
- 2) Applications will only be accepted Monday through Friday from 9:00 AM -12 Noon at the Village of Flanagan Office and must be turned in 60 days prior to when applicant wishes to set up in Flanagan.
- 3) Permits are good only for current calendar year and a new application must be resubmitted every year. (January 1 – December 31)
- 4) Food trucks/trailers are allowed only in area designated by the Village of Flanagan Board
- 5) Food Truck/trailer must display all certificates and permits including the Village of Flanagan permit shall be visible to the public.
- 6) Hours for selling: 4:00 PM –8:00 PM only. No selling on a Sunday or any State or National holidays is permitted unless for a special community event and with prior approval of the Village of Flanagan Board and in area designated by them.

Exception: Flanagan FFA cooker is exempt.

I hereby solemnly swear and affirm under penalty of law that I have read and understood all of the questions in this application and that all of the foregoing information and statements submitted in this application and its attachments and supporting documents are true and correct to the best of my knowledge, and that all responses to the questions are full and complete, omitting no material information. The responses include all material information necessary to fully and accurately identify and explain the operations, capabilities, and pertinent history of the affiliated request as well as the ownership, control and affiliations thereof, if applicable. I also affirm that I am a person authorized to execute said application and this agreement.

I also hereby authorize the Village of Flanagan to investigate and verify the information contained herein and waive any rights of privacy I may have to the information contained therein and indemnify and hold harmless the Village of Flanagan, its officers, employees, agents and assigns for any and all claims or damages (including attorney fees) resulting from said investigation.

**DENIAL OR REVOCATION OF A LICENSE**

This application for a permit may be denied if the applicant made any material misrepresentation or false statements. The permit may also be revoked if anyone listed in this application fails to conduct and/or supervise activities in any manner as to constitute a nuisance, crime, fraud or trespass or invasion of privacy. I also understand that in the event my application is denied, the sources of confidential information will not be revealed to me.

Signature of Applicant \_\_\_\_\_ Dated \_\_\_\_\_

---

**For Office Use Only**

For current year \_\_\_\_\_ ending December 31, \_\_\_\_\_

Administrative Application/Processing Fee (\$100.00) \_\_\_\_\_ Date Paid \_\_\_\_\_

Per Time Site Fee (\$25.00) - payable in advance) \_\_\_\_\_

Approved by: Village of Flanagan Board

President \_\_\_\_\_ Date \_\_\_\_\_

Permit issued by Village Office Manager \_\_\_\_\_ Date \_\_\_\_\_

---