

**THE VILLAGE OF FLANAGAN
LIVINGSTON COUNTY, ILLINOIS**

ORDINANCE NO. 2019 - 02

**AN ORDINANCE PERTAINING TO FOOD TRUCKS/TRAILERS
WITHIN THE VILLAGE OF FLANAGAN, ILLINOIS**

**ADOPTED BY
THE PRESIDENT AND BOARD OF TRUSTEES
OF THE
VILLAGE OF FLANAGAN, ILLINOIS**

THIS 19 DAY OF March, 2019

VILLAGE OF FLANAGAN, ILLINOIS

ORDINANCE 2019-___

AN ORDINANCE PERTAINING TO MOBILE FOOD TRUCKS/TRAILERS
WITHIN THE VILLAGE OF FLANAGAN, ILLINOIS

Purpose

Due to concerns expressed by food businesses and residents of the Village of Flanagan, the purpose of this Ordinance is to regulate the operating of mobile food trucks/trailers within the Village of Flanagan, Illinois.

Definition

Mobile Food Truck/Trailer is defined as a “self-contained food service operation, located in a readily movable motorized wheeled or towed vehicle (trailer) used to store, prepare, display or serve food intended for individual portion service” This ordinance also pertains to portable cookers.

Permit Required

It shall be unlawful for any food truck to set-up for the purposes of selling food items without first obtaining a permit through the Village of Flanagan, Illinois

Application procedure for Food Truck Permit:

- 1) Contact the Village of Flanagan Office for a permit application form.
 - a) Application for permit must be submitted 60 days prior to setting up
 - b) Applicants name and address (as well as years at that address)
 - c) Phone and cell phone numbers
 - d) E-mail address
 - e) Information as to age, gender, weight, eye and hair color, date of birth
 - f) Social Security Number
 - g) Driver’s license number and state of licensure, vehicle registration and state of registration
 - h) Provide a thorough description of the business and how it would operate while in the Village of Flanagan
 - i) If employed, owner’s full name (business/company), address, and phone number as well as a copy of all licenses, registrations, health certificates/licenses as well as pertinent tax information needed to operate a mobile food truck/trailer. Credentials establishing that the applicant has a relationship with said business/company, including authority by the employer authorizing the applicant to represent said employer is required.
 - j) Starting and ending dates applicant (business/company) plans to be in the Village of Flanagan
 - k) A listing of other who will be working with said applicant (names, addresses and description of vehicles)
 - l) Applicant must indicate if they or anyone working with them in the Village of Flanagan have ever been convicted of a felony under state’s law or the laws of the United States or is a registered sex offender.

Village Regulations

- 1) Food trucks/trailers are allowed only in area designated by the Village of Flanagan Board
- 2) Licenses/Certificates - All Livingston County Health Department required certificates/licenses (Certified Food Manager Card, Seller’s Permit, Food Handlers Permit, Proof of Food Establishment Kitchen, etc) must be current and in order. (Copies to be attached to application) Copies of current driver’s license and vehicle registrations, IL Tax number, Employee ID Number, Fire Safety Certificate, and proof of liability insurance must also be attached to the application. Food

Truck/trailer must display all certificates and permits including the Village of Flanagan permit and shall be visible to the public.

- 3) Hours for selling: 4:00 PM -8:00 PM only. No selling on a Sunday or any State or National holidays is permitted unless for a special community event and must be approved by the Village of Flanagan Board. Area will be designated where they can set up.
- 4) All areas must be left clean and free of litter upon departure of the mobile food truck/trailer.

Exemption: Flanagan-Cornell FFA Cooker

Fees/Procedure

- 1) A \$100.00 administrative, application/processing fee is due at the time of the application. There is also a \$25.00 per time location fee. The fees are non-refundable. This fee takes care of all costs involved in the business/employee background check.
- 2) Applications will only be accepted Monday through Friday from 9:00 AM -12 Noon at the Village of Flanagan Office and must be turned in 60 days prior to when applicant wishes to set up in Flanagan.
- 3) Permits are good for current year only (January 1 – December 31) and a new application must be resubmitted every January 1st.

DENYING OR REVOKING OF A PERMIT (A background check of all applicants will be done.)

Grounds for denying or revoking a permit under this ordinance include:

- A. Failure to truthfully provide the correct information requested
- B. Failure to provide copies of all of the above mentioned licenses/certificates and registrations deemed necessary to obtain a permit
- C. Finds that the applicant/business/company has a bad business reputation (Better Business Bureau or other means)
- D. Failure to sign the application, or pay the required fees at the time application is made

Fees and any other terms of this Ordinance may be amended from time to time.

This Ordinance shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED THIS 19th DAY OF March 2019.

[Signature]
President, Village of Flanagan

ATTEST:
[Signature] Village Clerk

YES 5
NAYES 0
ABSENT 1

