

Village of Flanagan

100 West South Street
Flanagan, IL 61740
815-796-4492

Swimming Pool and Spa Registration Form

(For Swimming Pools or spas greater than 24 inches in depth)

Date: _____

Applicant Name(s): _____

Property Address: _____

Applicant's Phone: _____

Property Owner's Name(s): _____ Property Owner's Phone: _____

Property Owner's Address: _____

Name of Contractor: _____

Contractor's Phone: _____

Renters must submit a letter from the property owner granting permission for pool installation on the property.

Size of Pool: Length _____ Width _____ Depth _____ Gallons _____

Type of Pool (Select One): Temporary Permanent Above-Ground Permanent In-Ground

Does the property have an existing fence? Yes No Height of existing fence: _____

A barrier is required for all swimming pools and spas with a maximum depth of more than twenty-four (24) inches

Does the existing barrier/fencing meet the minimum barrier/fencing requirements listed below? Yes No

2021 International Property Maintenance Code(2021 IPMC) Barrier Requirements:

303.2 Enclosures. Private swimming pools, hot tubs and spas, containing water more than 24 inches (610 mm) in depth shall be completely surrounded by a fence or barrier at least 48 inches (1219 mm) in height above the finished ground level measured on the side of the barrier away from the pool. Gates and doors in such barriers shall be self-closing and self-latching. Where the self-latching device is less than 54 inches (1372 mm) above the bottom of the gate, the release mechanism shall be located on the pool side of the gate. Self-closing and self-latching gates shall be maintained such that the gate will positively close and latch when released from an open position of 6 inches (152 mm) from the gatepost. No existing pool enclosure shall be removed, replaced or changed in a manner that reduces its effectiveness as a safety barrier.

Applicant Acknowledgment Section:

Read the statements below, initial on the line and complete:

_____ I have read and reviewed the included and attached regulations regarding Pools and Spas and agree to comply with the attached regulations. I further understand that I am responsible for complying with all applicable federal, state, and local laws and regulations.

_____ I understand that this registration will be renewable annually and, therefore, will expire November 1st of the current year.

_____ I grant the Village of Flanagan the right of entry for the purpose of inspecting compliance with the Village Code.

Applicant Signature: _____ Date: _____

Minimum Pool Requirements:

- 1.) The 2021 International Property Maintenance Code (2021 IPMC), which has been adopted by the Village of Flanagan, requires private swimming pools, hot tubs and spas, containing water more than 24 inches (610 mm) in depth to be completely surrounded by a fence or barrier at least 48 inches (1219 mm) in height above the finished ground level measured on the side of the barrier away from the pool and spacing between vertical members shall not exceed four inches (4").
- 2.) Gates and doors in such barriers shall be self-closing and self-latching. Where the self-latching device is less than 54 inches (1372 mm) above the bottom of the gate, the release mechanism shall be located on the pool side of the gate. Self-closing and self-latching gates shall be maintained such that the gate will positively close and latch when released from an open position of 6 inches (152 mm) from the gatepost.
- 3.) No existing pool enclosure shall be removed, replaced or changed in a manner that reduces its effectiveness as a safety barrier.
- 4.) Pools must be located in the rear yard only.
- 5.) Pools must be located at least 10 feet away from overhead electrical lines-horizontal clearance.
- 6.) Pools must be located at least 5 feet away from underground electrical lines-horizontal clearance.
- 7.) Stagnant water is not allowed; all pools must be maintained.
- 8.) Registration is not required for inflatable or movable pools 24 inches or less in depth.
- 9.) Pools must be placed at least 5 feet from the rear lot line and not within the side yard setback area for your lot.
- 10.) Separate permits are required for new construction of barrier/fences. Temporary fences and/or barriers will not meet the fencing/barrier requirements.

What do I need to submit in order to register my pool?

Along with a completed Pool Registration form, please provide a site plan or plat of survey showing the approximate placement of the pool. Also, if you are renting the property, please submit a letter from the property owner granting permission for pool installation on the property, in addition to the other items required.

Is there a fee to register my pool?

Yes, there is a required fee of \$35 to register a permanent pool or spa within the Village of Flanagan. Temporary pools or spas require an annual registration fee of \$5.

Are there benefits to registering my pool?

Yes, along with the required registration, the homeowner's utility account will receive a credit equal to the swimming pool or spa's total volume (in gallons) once a year. When calculating a homeowner's credit amount, a rate of \$2.95 for every 1000 gallons or fraction thereof shall be used.

Do I need an inspection of my pool?

Village of Flanagan staff will complete a brief scheduled inspection of the property to confirm the existence and condition of the barrier/fence (if required). It is not necessary for the property owner/resident/applicant to be home for this inspection. If there is an issue with the barrier or with your pool registration, you will be notified by village staff.

Do I need to contact or get approval from any other agencies?

Other agencies which may have an interest in your pool installation include utility companies, such as natural gas, cable, telephone, and electrical, due to the presence and maintenance of easements. In addition, subdivision homeowner's associations (HOA's) may prohibit or require architectural reviews, approvals, or increased setbacks for pools depending upon what is written in the HOA's Covenants and Restrictions. If your subdivision has an Association, it's always a good idea to check with the association prior to the installation of anything on your property. **It is your obligation to contact the respective agency. You must also contact "JULIE/811" before you dig.**