

VILLAGE OF FLANAGAN

FLANAGAN, ILLINOIS

Application to Village of Flanagan, Livingston County, Illinois

PERMIT APPLICATION

for

MOBILE FOOD TRUCK/TRAILER

DEFINITION:

Mobile Food Truck/Trailer is defined as a "self-contained food service operation, located in a readily movable motorized wheeled or towed vehicle (trailer) used to store, prepare, display or serve food intended for individual portion service"

Instructions: Please print clearly . All questions MUST be answered.

If a questions does not apply, write N/A for non-applicable

Section 1. Applicant Information

Name of Applicant _____
First Name Middle Initial Last Name
(Exact name on birth certificate and/or driver's license/IC card)

Home Address
Street _____ PO Box _____ City _____ Zip Code _____ State _____

Years at this address: _____

*

* (Previous Address if less than three years at current address)

Phone _____ Cell Phone _____ E-Mail _____

Social Security No. _____ Place of Birth _____

Height _____ Weight _____ Female/Male _____ Hair _____ Eyes _____

List the most recent counties, cities, or villages, if any, where you carried on business immediately preceding the date of this application:

Has applicant ever been convicted of a felony under state's law or the laws of the United States?

Yes _____ No _____ Please explain _____

Section 2. Business Represented-Legal Name

Name _____

Street _____ PO Box _____ City _____ Zip Code _____ State _____

Phone _____ Cell Phone _____ E-Mail _____

Date of Business Began _____ State Registered In _____

Relationship to Business (Owner, Manager, Employee) _____

If employee, years with this company _____

If employee, owners name and phone number: _____

Copies of the following Valid licenses/certificates: (Copies to be kept by Village of Flanagan)

Employee Identification Number (EIN) _____

Vehicle License (Trailer) _____ (Truck) _____

Current Livingston County Health Department Approval/Certificate(s)

Certified Food Manager Card

Seller's Permit (if applicable)

Food Handlers Permit

Fire Safety Certificate

Proof of Food Establishment Kitchen Location _____ and Copy of current lease

Proof of Liability Insurance - Company and Policy # _____

Section 3 Product – Service Description

Provide a thorough description of this business and how it would operate while in the Village of Flanagan

Section 4. Description of all vehicle(s) to be used in connection with this business

Make _____ Year _____ Model _____

Type _____ Color _____ License Plate # _____

Make _____ Year _____ Model _____

Type _____ Color _____ License Plate # _____

Make _____ Year _____ Model _____

Type _____ Color _____ License Plate # _____

Make _____ Year _____ Model _____
 Type _____ Color _____ License Plate # _____
 Make _____ Year _____ Model _____
 Type _____ Color _____ License Plate # _____

Section 5. Names and addresses of all workers/employees (No more than five (5) (List vehicles above)

a. _____
 b. _____
 c. _____
 d. _____
 e. _____

Have any people working in this food truck/trailer ever been convicted of a felony under state's law or the laws of the United States?

Yes _____ No _____ Please explain _____

Are any registered sex offenders? Yes _____ No _____

Section 6. Permit Length – January 1 – December 31 of current year

Starting date of permit _____ Ending date of permit December 31, _____

Section 7. Village Regulations (as per Village of Flanagan Ordinance # _____)

- 1) A \$100.00 administrative, application/processing fee is due at the time of the application. This fee takes care of all costs involved in the business/employee background check. There is also a \$25.00 per time location fee. The fees are non-refundable.
- 2) Applications will only be accepted Monday through Friday from 9:00 AM -12 Noon at the Village of Flanagan Office and must be turned in 60 days prior to when applicant wishes to set up in Flanagan.
- 3) Permits are good only for current calendar year and a new application must be resubmitted every year. (January 1 – December 31)
- 4) Food trucks/trailers are allowed only in area designated by the Village of Flanagan Board
- 5) Food Truck/trailer must display all certificates and permits including the Village of Flanagan permit shall be visible to the public.
- 6) Hours for selling: 4:00 PM –8:00 PM only. No selling on a Sunday or any State or National holidays is permitted unless for a special community event and with prior approval of the Village of Flanagan Board and in area designated by them.

Exception: Flanagan FFA cooker is exempt.

I hereby solemnly swear and affirm under penalty of law that I have read and understood all of the questions in this application and that all of the foregoing information and statements submitted in this application and its attachments and supporting documents are true and correct to the best of my knowledge, and that all responses to the questions are full and complete, omitting no material information. The responses include all material information necessary to fully and accurately identify and explain the operations, capabilities, and pertinent history of the affiliated request as well as the ownership, control and affiliations thereof, if applicable. I also affirm that I am a person authorized to execute said application and this agreement.

I also hereby authorize the Village of Flanagan to investigate and verify the information contained herein and waive any rights of privacy I may have to the information contained therein and indemnify and hold harmless the Village of Flanagan, its officers, employees, agents and assigns for any and all claims or damages (including attorney fees) resulting from said investigation.

DENIAL OR REVOCATION OF A LICENSE

This application for a permit may be denied if the applicant made any material misrepresentation or false statements. The permit may also be revoked if anyone listed in this application fails to conduct and/or supervise activities in any manner as to constitute a nuisance, crime, fraud or trespass or invasion of privacy. I also understand that in the event my application is denied, the sources of confidential information will not be revealed to me.

Signature of Applicant _____ Dated _____

For Office Use Only

For current year _____ ending December 31, _____

Administrative Application/Processing Fee (\$100.00) _____ Date Paid _____

Per Time Site Fee (\$25.00) - payable in advance) _____

Approved by: Village of Flanagan Board

President _____ Date _____

Permit issued by Village Office Manager _____ Date _____