

**Village of Flanagan  
February 18, 2025  
Meeting Minutes**

Called to Order by Dave Iverson

Pledge of Allegiance

Absent – Trustee Steve Humke and Clerk Mona Folkerts

**Approval of January 21, 2025, Meeting Minutes**

Motion to Approve by Reid Bressner and 2<sup>nd</sup> by Terry Sullivan.

**Treasurer's Report and Approval of Bills**

December 2024 Sales Tax \$7202.53

January 2025 Motor Fuel Tax \$3699.90

Question was raised about who repairs Ameren Street Lights and it was stated they repair; it was noted that there was a streetlight out on Route 116 and Main Street and at another location.

Motion to Approve Bills by Kristy Dodge and 2<sup>nd</sup> by Reid Bressner – Roll Call – Yes.

**Comments from Persons Present**

Mr. David Majors was present to talk about Operation S.A.F.E, which is a stray and feral cat program (spayed/neuter and provide shots) in Livingston County. He stated the Ordinances in Livingston County and Village of Flanagan do not address stray and feral cats 4 months of age or older. He stated he has partnered with Rescue Hearts Animal Hospital in Pekin to take 4 cats for \$45, which is cheaper than Operation S.A.F.E. Mr. Majors stated there are some houses in Flanagan that take care of feral/stray cats. Mr. Majors stated that the previous program that VOF did was a success, but he feels VOF has another problem. He stated he is not allowed to handle cats anymore per his doctors and is going to have surgery and will not be able to help with the problem. Mr. Major wanted to give the information to VOF. Mr. Major provided the house information in Flanagan that is harboring the stray cats.

**Police Report**

Deputy Mark Hallowell introduced himself, he is new to the department, he just got off the FTO program, great group of officers he is working with. Activity report was reviewed.

**Employees Report**

Marc stated most of the new no parking signs from the recently passed Ordinance have been put up, except for the Jensen Subdivision, waiting on the brackets. Preparing for a lot of bids, keeping roads cleared and shop work.

**President's Comments**

The latest VOF Committee listing was passed out and we will use the list more efficiently, had everyone review the list.

**Sheriff's Roundtable** – Sheriff Ryan Bohm was present to talk about FLOCK Camera grant he received. Sheriff Bohm first asked if there was anything the VOF needed and to contact him if there were questions. Sheriff Bohm also thanked Jason for attending the monthly meeting he started with other local governments; Sheriff Bohm feels it is good for other local governments to get together and share information. Sheriff Bohm stated the Sheriff's Department received a \$200,000 grant for 22 FLOCK Cameras. He stated he would like to put four of the cameras in Flanagan, two cameras on route 116 east and west of town, one on Adams Street and one on County Road 350. Sheriff Bohm stated he would like to start a 5-year program with FLOCK cameras, the

first three years would be paid for by the FLOCK grant and the final two years he would like local governments to pay for. Sheriff Bohm will also look for other grants to continue with the FLOCK camera program. Sheriff Bohm stated it costs \$3000 for each camera a year. The grant will also cover the installation of each camera. Sheriff Bohm stated these cameras only read license plates and the information is stored for 30 days. Sheriff Bohm explained how the data base works which they call the “hot list.” He stated only police agencies have access to this database and the agency has to provide a reason they are looking at this date base, so no one can just scan the database. Sheriff Bohm provided some instances where the FLOCK camera helped with solving investigations in South Streator as well as other areas, he stated the crime rate in South Streator has dropped due to these cameras. Sheriff Bohm reiterated the VOF does not need to provide any monies at this time, as the grant will provide for the first three years of his proposal, but wanted VOF to be made aware of what the Sheriff’s Department was doing and was asking for out help in the last two years of his proposal.

**Community Building** – VOF still has no signed contract with Nebraska Township. The Township has questions regarding the “up to \$20,000” for hazmat removal if there is a fuel tank under the building, they do not want an amount tied to it. The original agreement before we prepared the sales contract had an amount tied to it, and now they are backing out of what they would be responsible for. The original stipulation which Nebraska resubmitted was that they would be responsible for half of the cleanup, now they do not want to be responsible for any clean up if there is a fuel barrel under the building. Dave contacted Mike Friend and Mike advised his past experience the amount of removal could cost \$50,000. Roseanna advised that there is a line item in the grant that could pay for this removal it would fall under site preparation. It was decided to change the stipulation in the contract, deleting half of the environmental liabilities, and insert a clause not to exceed \$20,000 in liabilities. Dave will try and propose a special meeting with VOF, Nebraska Township and attorneys to get this contract sign ASAP.

**Streets & Alley** – There was concern on Main Street speed signage coming off of Route 116, going through town, there were not enough signs on Main Street indicating what the speed limit was. More signs will be posted going north and south on Main Street.

**Personnel Committee** – Nothing to report.

#### **Zoning Committee**

202 N. Adams – Solar Panels – Unanimously passed by voice vote – Yes.

100 W. Ririe – New Construction – Unanimously passed by voice vote – Yes.

Sapphire Lane – Shed – permit not submitted.

#### **Flanagan Fest**

The committee currently have \$1500 in donations, still working on finalizing bands, working on marketing plans to make sure we are spreading the word. Working on finding food trucks.

#### **FIT Team**

Roseanna will Chair this committee. Roseanna was recently advised that VOF was recipient of a RISE Grant which was submitted for in July for the rehab of the sewer plant. We requested \$1.2 million to redo the lagoon, we requested 75% from the State of Illinois, which was what we were awarded. The VOF will come up with the remaining 25%. It has not been formally announced by the Governor. Will be official once we get the award contract signed, which is the status we are in with the Community Building.

## **Open Business**

**Park Equipment** – Marc and Roseanna have been working together. If we did a \$50,000 project for the park, 50% would be in structures and the other costs involved ground prep and set up, 30% for installation and rest in ground prep. Each structure could cost \$6-\$10,000, but it might be possible \$25,000 could get us three structures depending on size and the structure can handle 5-6 kids at time. The committee needs to focus on the age group we want to purchase for. Also getting information on accessibility structures. There are potential external funds to help support. Roseanne is looking for a vision that we could lay out and encompass over 2-3 years and use village funds and external funds.

**Yard of the Month** – residents can now vote through the SMS texting, need to come up with how many candidates. System only allows one vote per number, and it actually tabulates. Prizes will be local \$50 gift cards. This will run from May through September for Yard of the Month and include October for Halloween decorations and December for Christmas decorations. There will only be one winner per year.

**Development Property** – No changes

## **New Business**

Liquor License for Falcon Nest – Unanimously passed by voice vote – Yes.

Liquor License for Barts Supermarket - Unanimously passed by voice vote – Yes.

**Credit Card** – Will start using a credit card for purchases, will be used by Marty and Marc. This will help with fraud, which was previously experienced with our debit card. A maximum spending amount will be determined. Julie can fill out an application and determine the due date. It was determined to pay whatever we could on the new credit card. Julie will be able to itemize the bill and keep track of our expenses. We will wait to see what Capital One approves our card for and then determine monthly expenses.

Kristy Dodge makes a motion to use Capitol One Credit Card for monthly expenses., 2<sup>nd</sup> by Jason Montello.

**New Committee** – Santa Social Crew – Kim will Chair this committee. It was determined that Dave and Steve would help Roseanne with the FIT Team, as Kim will no longer head the FIT Team. Kim states her expenses for the Santa Social Crew include lights for trees, gifts for BINGO and gifts from Santa, they do not take donations. VOF will start them off with \$2500 and address amount each year. A new account will be started at the bank with Kim and Marty as names on the account.

Unanimously passed by voice vote – Yes.

**Public Roadway Seal Coat Project Bid** – 2 bids received, one from McLean County Asphalt and one from Steffens 3-D Construction. The funds will come from the General Fund. Bid was awarded to Steffens 3-D.

Unanimously passed by voice vote – Yes - Roll Call – Yes.

**Ririe Water and Sewer Hookup Project Bids** – two new houses that are/will being built on Ririe. Three bids were received with one bid for boring and potholing. Micro Communications submitted a bid for \$3500 for boring. Schneider bid was for \$4900; Popejoy for \$13,210; and Koeller for \$4800. This is sewer and water connections for both homes.

Unanimously passed by voice vote for Koeller for \$4800 – Yes – Roll Call – Yes.

Motion to Approve Boring for \$3500, Kristy Dodge, 2<sup>nd</sup> by Terry Sullivan.

**Motion to Close Session made by Kristy Dodge, 2<sup>nd</sup> by Terry Sullivan.**

**Motion to Return to Open Session made by Jason Montello, 2<sup>nd</sup> by Terry Sullivan.**

During the February 18<sup>th</sup>, 2025, closed session, the Employee Handbook was reviewed with the following changes being made:

**7.4 – Pension/Insurance** Stipend has been increased from \$530 to \$750.

Motion to Approve by Jason Montello, 2<sup>nd</sup> by Terry Sullivan – Roll Call – Yes

**7.7 – Compensatory Time** – change will read as “Compensatory time will be awarded at a rate of 1.5 hours for each one (1) hour worked over 40 hours in a week” and an additional change to the end of the paragraph will read *a maximum of 40 hours per calendar year* will be added to that clause.

Motion to Approve by Terry Sullivan, 2<sup>nd</sup> by Reid Bressner – Roll Call Yes

**7.12 – Weekend Well Reads** – changes read as “Employees taking weekend water samples/readings will be paid time and a half with a minimum call in time of 2 hours per day. Employees taking weekend water samples/readings must remain within 45 minutes of Flanagan”.

Motion to Approve by Kim Wargo, 2<sup>nd</sup> by Jason Montello – Roll Call – Yes

**New Employee** - Josiah Chyna was recently hired to fill the previously posted vacancy.

Motion to Approve new employee Josiah Chyna with starting pay of \$25 per hour, made by Jason Montello, 2<sup>nd</sup> by Reid Bressner - Roll Call – Yes

**Motion to Adjourn Meeting by Terry Sullivan, 2<sup>nd</sup> by Kristy Dodge.**

**Meeting Adjourned.**