

**Kristy A. Masching**  
*Livingston County Clerk & Recorder*  
112 W. Madison Street / PO Box 618  
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**High School Election Judge Program – Consolidated Election**  
**Tuesday, April 1, 2025**

**What are the requirements to be a Student Election Judge?**

- Be a U.S. citizen
- Be a Junior or Senior in good standing, enrolled in a public or private secondary school
- Have a grade point average of at least 3.0 on a 4.0 scale
- Have written approval of his or her parent or legal guardian
- Have written approval of the principal
- Complete the training course
- Meet all other qualification for appointment and service as an election judge

**What are the duties of a Livingston County Student Election Judge?**

- An Election Judge is responsible for the conduct of the election in the precinct to which he or she is assigned. Each precinct is usually assigned five judges.
- The judges are responsible for setting up the election equipment in the morning (5:00 a.m.), conducting a fair and impartial election, and tallying and reporting the results at the end of the day (7:00 p.m.).

**Benefits Student Judges receive:**

- Hands on experience in how elections are conducted.
- Training on how to open a polling place, process voters, and close the polls.
- Inspiration to register to vote themselves when they reach 18 years of age.
- A lifelong appreciation for the democratic process.

**Compensation**

**Trained Election Judges receive \$205 for the day.** Checks are mailed to your home within a few weeks after the election.

**How do I apply?**

Students who wish to apply must be sponsored by their High School and obtain the permission of their parents or guardians and principal. The following form must be completed and returned to the County Clerk's Office with the appropriate signatures. Students must then attend an election judge training class.

**Questions?**

Contact us at [gsmythe@livingstoncountyil.gov](mailto:gsmythe@livingstoncountyil.gov) or [kmasching@livingstoncountyil.gov](mailto:kmasching@livingstoncountyil.gov) or call 815-844-2006 and ask for Gail Smythe or Kristy Masching.

**High School Judge of Election – Consolidated Election, Tuesday, April 1, 2025**

\_\_\_\_\_  
**Printed Student's Name**

Declaring to be a \_\_\_\_\_ (Democrat or Republican),  
residing at \_\_\_\_\_, in the City  
of \_\_\_\_\_ in the Township of \_\_\_\_\_.

*Is a citizen of the United States, a junior or senior in good standing enrolled in a public or private secondary school, has a cumulative grade point average equivalent to at least 3.0 on a 4.0 scale, has the written approval of the principal of the secondary school he or she attends at the time of appointment, the written approval of his or her parents or legal guardian, has satisfactorily completed the training course for judges of election, and meets all other qualifications for appointment and service as a Judge of Election.*

\_\_\_\_\_  
**Principal's Signature**

\_\_\_\_\_  
Date

\_\_\_\_\_  
**Parent's or Guardian's Signature\***

\_\_\_\_\_  
Date

\_\_\_\_\_  
**Student's Signature**

\_\_\_\_\_  
Date

High School Represented: \_\_\_\_\_ Student's Grade Point Average: \_\_\_\_\_

Student is currently a junior or a senior this school year. (Circle One)

Student's Home Phone #: \_\_\_\_\_ Student's Cell Phone#: \_\_\_\_\_

Parent's Contact #: \_\_\_\_\_

Student's Birthday: \_\_\_\_\_ Student's E-mail Address: \_\_\_\_\_

**Please return to Livingston County Clerk, Kristy A. Masching, PO Box 618,  
Pontiac, IL 61764, fax to 815-842-1844, or e-mail to [kmasching@livingstoncountyil.gov](mailto:kmasching@livingstoncountyil.gov)**

For Office Use Only:

*This certifies that*

*the above named student is qualified to work as a Judge of Election for the  
General Election to be held on Tuesday, April 1, 2025.*

\_\_\_\_\_  
Judge's Training Instructor

\_\_\_\_\_  
Date

Home Precinct: \_\_\_\_\_

Assigned Precinct: \_\_\_\_\_

\*In accordance with Public Act 96-1003, High School Election Judges are not permitted to return election equipment and supplies to the County Clerk's Office at the close of the election process on Election Day.